

Priority of Service Policy

Pursuant to Field Guidance Memorandum #02-05, “each LWIB should develop and implement a policy for prioritizing provision of intensive and training services to both adults and dislocated workers in the event that funds are determined to be limited in that local area”. Additionally Field Guidance Memorandum #08-09 requires priority of services for veterans. The following policy has been established to meet requirements contained in both Field Guidance Memorandum’s previously referenced.

Definition of limited funds: The Workforce Investment Board has determined that the term “limited funds” for the Adult and Dislocated Worker Programs will apply when 75% of contract funds for the program year have been **obligated**. At the point that the 75% **obligation** mark is reached, clients will be served based on the following priority ranking system:

For this policy, a “covered person”, under the priority of services for veterans, is defined as anyone who is a veteran which also includes spouses of veterans that fall into the following categories:

1. any veteran who died of a service-connected disability;
2. any member of the armed forces on active duty who, at the time of the spouse’s application, is listed in one or more of the categories and has been so listed for more than 90 days: a) missing in action b) captured in the line of duty by hostile force, or c) forcibly detained or interned in the line of duty by a foreign government or power;
3. any veteran who has a total disability resulting from a service-connected disability; or
4. any veteran who died while a disability so evaluated was in existence.

Veterans priority is applied to covered persons that meet WIA program criteria. Thus, an individual meeting both the veterans and WIA program requirements would receive the highest priority over a non-covered person satisfying the program requirements. In cases where targeting of a particular group is discretionary, veterans priority takes precedence over the discretionary priority group.

Adult

First priority will be provided to recipients of public assistance and other low income individuals who are covered persons with respect to veterans' priority.

Second priority will be provided to recipients of public assistance and other low-income individuals;

Third priority will be covered persons (these would be covered persons not considered to be recipients of public assistance or low-income);

Fourth priority will be given to those clients who are determined to meet the Self-Sufficiency and Employed Worker Policy income guidelines.

Dislocated Worker

First priority will be to provide priority of service to covered persons as previously defined who meet program eligibility requirements.

Second priority will be given to those clients who lack a High School Diploma or GED, those clients laid off from dying occupations, and/or those clients whose spouse is unemployed. As a point of clarification, a dying occupation is one in which labor market information available from the VELMA system indicates a declining number of positions available in the Southwest Region (less than 0% growth rate for the occupation).

Third priority of service will be given to those clients who lack credentials, including trade licenses/certificates or a degree (either two or four-year). Additionally, third priority of service will be given to those clients who have exhausted their unemployment benefits and who do not qualify for the Adult Programs.

This priority of service policy begins upon notification from the Program Operators that obligations have reached 75% of total contract funds and remain in effect until next program year's funding is made available for obligation.

Note: All services provided under the youth funding stream will provide for priority of service to covered persons who are otherwise eligible under program requirements.