

New River/Mount Rogers Workforce Investment Area Consortium Board

MEETING MINUTES

March 17, 2010

A meeting of the NR/MR WIA Consortium Board was held on March 17, 2010 at the Wytheville Meeting Center. Those in attendance were as follows:

Council Members

Bill Brown – Vice Chair
Gary Larrowe - Carroll
Dan Campbell - Floyd
Howard Spencer - Giles
Mike Maynard - Grayson
Ranny Akers - Pulaski
Bruce Brown - Radford
Charlie Clark – Smyth
Bucky Sharitz – Wythe

Staff

Ronnie Martin
Marty Holliday
Della Meadows

Guest

Martha Samples – WIB Chair
Linda Matthews – Goodwill Ind. of the Valleys
Jim Coen – Goodwill Ind. of the Valleys
Rick Combs – Goodwill Ind. of the Valleys
Elizabeth Akers – DLW client

At 9:45AM, Vice Chair Brown called the meeting to order. He opened the meeting with a prayer and all present recited the Pledge of Allegiance.

Mr. Martin introduced Della Meadows, the WIA's Administrative Assistant, who would be assisting Ms. Holliday with running the Consortium Board's meeting slide presentation.

Vice Chair Brown asked Ms. Holliday to call the roll. A quorum was present.

Vice Chair Brown asked for any changes to or approval of the January 27, 2010 meeting minutes. Mr. Sharitz made the motion to accept the minutes as written. Mr. Clark seconded the motion. A roll call was taken:

Carroll – yes, Giles – yes, Grayson – yes, Montgomery – yes, Pulaski – yes, Radford – yes, Smyth – yes, Wythe - yes

Vice Chair Brown opened the floor for public comment. There was none.

Vice Chair Brown asked Mr. Martin to present the Fiscal Agent Report. Mr. Martin brought the members' attention to the spread sheet listing WIA expenditures through January 31, 2010. A brief discussion was held on various expenses. Mr. Martin then brought the members attention to the Fiscal Agent Report by Program Operator through January 31, 2010. Mr. Martin explained that this new report closely matched how the Program Operator contracts were set up. Mr. Brown mentioned that it would be

beneficial to have client testimonials to go with the numbers, so the Board would be able to have a feel for what is going on. He then stated that he would like to see these stories posted on the website so the general public could read about the successes.

Continuing with the agenda, Vice Chair Brown asked for the One-Stop Operator Report. Ms. Matthews introduced Mr. Combs and Ms. Akers. Ms. Akers told her story of being laid-off from Longwood and how she has a new beginning through her educational opportunity in the dental program at WCC, which has been paid for by the WIA Dislocated Worker Program. After Ms. Akers' presentation, a brief discussion took place. Mr. Coen updated the Members on other issues regarding the One-Stop Operator and Centers.

Continuing with the agenda, Vice Chair Brown asked Mr. Martin to discuss WIB actions that needed the Consortium Board's approval. Mr. Martin drew the members' attention to the recommendations approved by the WIB at their February 24, 2010 meeting that was contained in the members' packets;

A. Action to Approve One (1) year Extension of Existing Contracts. Mr. Sharitz made the motion to approve the recommendation by the WIB. Mr. Bruce Brown seconded the motion and a called vote was taken:

Carroll – left, Floyd – yes, Giles – yes, Grayson – yes, Montgomery – yes, Pulaski – yes, Radford – yes, Smyth – yes, Wythe – yes

B. Mr. Martin discussed the Funding Action Timeline with the Members.

C. Action to Approve Distribution of Additional ARRA-DLW Funds. Mr. Spencer made the motion to approve the recommendation by the WIB. Mr. Sharitz seconded the motion and a called vote was taken:

Floyd – yes, Giles – yes, Grayson – yes, Montgomery – yes, Pulaski – yes, Radford – yes, Smyth – yes, Wythe – yes

Vice Chair Brown continued with the agenda asking for Committee reports. Mr. Maynard drew the member's attention to the Finance Committee recommendations in their packet. After a brief discussion Mr. Akers made the motion to approve the recommendations. Mr. Sharitz seconded the motion and a called vote was taken:

Floyd – yes, Giles – left, Grayson – yes, Montgomery – yes, Pulaski – yes, Radford – yes, Smyth – yes, Wythe – yes

Mr. Maynard then explained about the Operator Performance Reporting recommendations. After a brief discussion Mr. Bruce Brown made the motion to approve the recommendation on the Scorecard for Adult performance. Mr. Clark seconded the motion and a called vote was taken:

Floyd – yes, Grayson – yes, Montgomery – yes, Pulaski – yes, Radford – yes, Smyth – yes, Wythe – yes

Mr. Bruce Brown drew the member's attention to the information on the Workforce Investment Board Composition Proposal that was prepared by the Nominating Committee. A discussion followed. Mr. Maynard made the motion to approve the Nominating Committee's recommendation. Mr. Sharitz seconded the motion and a called vote was taken:

Floyd – yes, Grayson – yes, Montgomery – yes, Pulaski – yes, Radford – yes, Smyth – yes, Wythe – yes

Ms. Holliday gave a brief update on the Strategic Planning process as set by the Strategic Planning Committee at their March 8, 2010 meeting.

Ms. Holliday gave a brief overview of the process for Approved Training Providers and made note of the current list.

Mr. Martin brought the member's attention to the Consortium Board's Conflict of Interest list and Alternates list. A brief discussion took place on the need to have alternates for each jurisdiction.

Mr. Martin brought the member's attention to the Administration and Operation Flow Chart, noting that at their last meeting they had requested this.

Mr. Martin reminded the members about the Travel Reimbursement request form to be completed and signed if members wanted to get reimbursed for their travel to the meeting.

Vice Chair Brown continued with the agenda noting that the next meeting will be held on May 19, 2010 location to be announced as the Executive Committee wanted to do a cookout. The meeting would still begin at 9:30 AM.

With no further business to discuss Mr. Bruce Brown made the motion to adjourn the meeting. Mr. Campbell seconded the motion and the motion passed unanimously.

The meeting was adjourned at 12:10PM.

Respectfully Submitted,

Marty Holliday
Program Planner