

New River/Mount Rogers Workforce Investment Area Consortium Board Executive Committee

MEETING MINUTES

April 22, 2010

A meeting of the NR/MR WIA Consortium Board's Executive Committee was held on April 22, 2010 at the Wytheville Workforce Center. Those in attendance were as follows:

Council Members

David Hutchins- Chair
Bill Brown
Bucky Sharitz
Mike Maynard

Staff

Ronnie Martin
Marty Holliday

Guest

Martha Samples – WIB Chair

At 3:33PM Chairman Hutchins called the meeting to order and opened with a prayer.

Chairman Hutchins requested that the members review the minutes from the February 4 and February 18, 2010 meetings. Mr. Maynard made a motion to approve the minutes. Mr. Brown seconded the motion and the motion was approved unanimously.

A brief discussion was held on the RFP that was sent out for a Fiscal Agent. Proposals are due in on Monday April 26, 2010. Chairman Hutchins asked for comments from the committee about extending a "reworked" Fiscal Agent Agreement with the NRVPDC for six months (ending Dec. 31, 2010). After a lengthy discussion on the logistics of this issue, it was the consensus of the members to work on an extension with the NRVPDC, noting that any revision must meet requirements of the Consortium Agreement. Mr. Martin was asked to notify the bidders by e-mail that the Consortium Board was going to extend the current Fiscal Agent agreement by six months.

Since Mr. Bruce Brown was not present Mr. Martin updated the committee on upcoming changes to WIB membership that will be voted on at the May 19, 2010 Consortium Board meeting.

Mr. Martin told the members that he needed their approval, on behalf of the Consortium Board, to accept ARRA funds for a Summer Youth Program in the amount of \$99,480. He explained that he had sent the request to the Youth Council and they were in agreement to accept the funds. Mr. Martin briefly explained to the members about the content of a Summer Youth Program. After a brief discussion, Mr. Maynard made the motion to accept the ARRA funds. Mr. Brown seconded the motion and the motion passed unanimously.

Chairman Hutchins announced that he had designated the following people to a Personnel Committee: Mike Maynard, Bill Brown and Martha Samples as Committee Chair. Ms. Holliday was asked to update the staff job descriptions and send out to the committee for their review and approval.

At 4:43PM Mr. Maynard made the motion that the Executive Committee enter Closed Session pursuant to VA Code Section 3711 (A1) for the discussion of Personnel. Mr. Brown seconded the motion and the motion was passed unanimously.

At 5:55PM Mr. Brown made the motion to reopen the meeting certifying that all discussion was related to VA Code Section 3711 (A1) for the discussion of Personnel. Mr. Maynard seconded the motion and the motion passed unanimously.

With no further business to discuss the meeting was adjourned at 5:55PM.

Respectfully Submitted,

Marty Holliday
Program Planner